

Export Development Canada

Susannah Crabtree

Senior Vice-President, People and Culture Group

January 2025

Travel expenses										
Reference number	Purpose of travel	Travel Start Date	Travel End Date	Places visited	Air Fare	Other Transportation	Lodging	Meals & Incidentals	Other expenses	Total amount
T-2025-01-7100-708958-01	Board of Directors related Meeting	2024-11-18	2024-11-22	Vancouver, BC	\$ 889.48	\$ 130.32	\$ 1,250.24	\$ 255.15		\$ 2,525.19
T-2025-01-7100-709587-01	Operational Meeting	2024-12-10	2024-12-12	Montreal, QC	\$ 215.55	\$ 55.79	\$ 616.42	\$ 135.75		\$ 1,023.51
Total travel										\$ 3,548.70

Additional comments:

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Hospitality expenses										
Reference number	Purpose of hospitality activity	Date of hospitality activity	Municipality where the hospitality activity took place	Name of the commercial establishment or vendor	Attendees (EDC):	Attendees (guests):				Total amount
H-2025-01-7100-80099649-01	Operational Meeting	2024-12-17	Ottawa, ON	EDC Kitchen	7	0				\$ 15.00
H-2025-01-7100-80099599-01	Operational Meeting	2024-09-10	Ottawa, ON	Olga's Deli	6	0				\$ 593.25
H-2025-01-7100-80099599-02	Operational Meeting	2024-10-29	Ottawa, ON	Olga's Deli	4	0				\$ 113.00
H-2025-01-7100-80099587-01	Operational Meeting	2024-09-10	Ottawa, ON	Olly Fresco's	15	0				\$ 76.11
H-2025-01-7100-80099587-02	Operational Meeting	2024-10-23	Ottawa, ON	Olly Fresco's	33	0				\$ 260.66
TOTAL HOSPITALITY										\$ 1,058.02
Total :										\$ 4,606.72

Additional comments: